REPORT

on the results of the work of the external expert evaluation commission
for compliance with the requirements of the standards of specialized accreditation
of educational programs
specialties

0401000 «Library business»
0402000 «Design (by types)»

SMSE " Higher college of culture named after Akan sere, Kokshetau»
with the "27" to "29" of December 2018.

Kokshetau 2018

INDEPENDENT AGENCY FOR ACCREDITATION AND RATING

SPECIALIZED ACCREDITATION

STATE MUNICIPAL STATE ENTERPRISE

"HIGHER COLLEGE OF CULTURE NAMED AFTER AKAN SERE, KOKSHETAU"

AT THE DEPARTMENT OF EDUCATION OF AKMOLA REGION

RATING'S

Addressed
Accreditation
the Council of the IAAR

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of educational programs
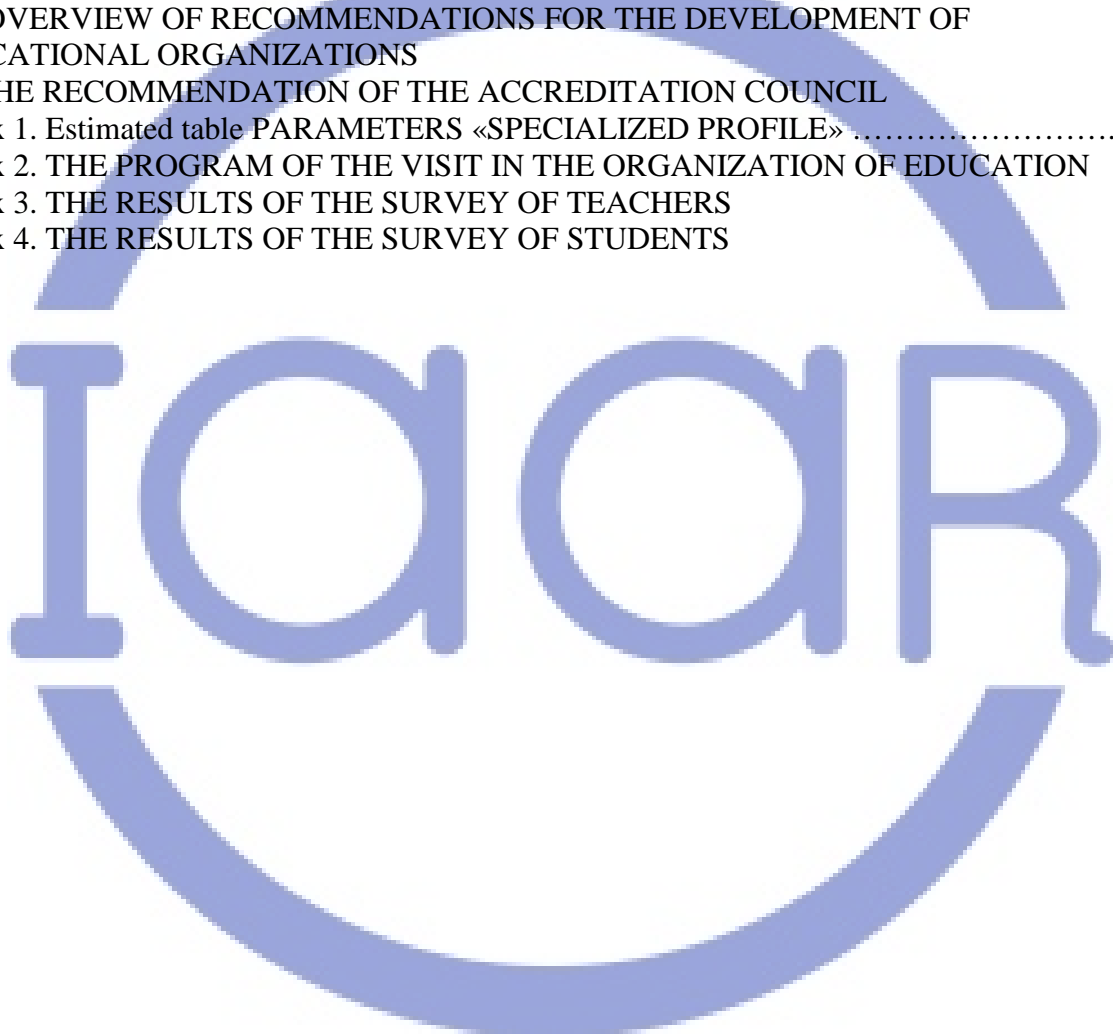specialties

0401000 «Library business»

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with the "27" to "29" of December 2018.
(date of face-to-face visit)

Kokshetau " 29 " November 2018

CONTENT

(I)   A LIST OF SYMBOLS AND ABBREVIATIONS

AEP Administrative and economic part
DB Database
IC Internal Control
EP Educational work
HEI Higher education institution
SCES State overall compulsory educational standard of technical and professional education
DDOE Disciplines determined by the organization of education
DW Diploma work
FA Final attestation
ICT Information and communication technologies
ETS Engineering and teaching staff
IT Information technology
C Consultations
CYA The Committee on youth Affairs
CTP Calendar and thematic plan
MGC The model of the graduate College
MES RK Ministry of education and science of the Republic of Kazakhstan
MC Methodical Council
RW Research work
SMW Scientific and methodical work
GHD General humanitarian disciplines
PD Personnel department
GS General subjects
EP Educational program
GPD General professional disciplines
IQF Industry qualifications framework
IT Industrial training
PP Professional practice
PW Production work
PS Professional standards
RK Republic of Kazakhstan
RETA Rating evaluation of teachers' activity
REMA Republican educational and methodical Association
WC Work curricula
WCAD Working curricula of academic disciplines
SD Special discipline
QMS Quality management system
TPE Technical and professional education
TTT Technical training tools
LLP Limited liability partnership
TEP Typical educational program
EMC Educational and methodical complex
EMA Educational and methodical Association
EW Educational work
OC Optional class
ES Emergency situation
EEMC Electronic educational and methodical complex

In accordance with the order № 121-18-od of 27.11.2018 of the Independent Agency for accreditation and rating in SMSE «Higher college of culture named after Akan sere, Kokshetau"
at the department of education of Akmola region with the type of activity, the visit of the external expert Commission (EEC).   From November 27 to November 29, 2018 has evaluated the conformity of educational programs **0401000 «Library business», 0402000 «Design (by types)».**

The report of the EEC contains an assessment of compliance of the presented educational programs with IAAR criteria, recommendations of the EEC on further improvement of educational programs and parameters of the profile of educational programs in SMSE «Higher college of culture named after Akan sere, Kokshetau" at the department of education of Akmola region.

The composition of the EEC:
1. Chairwoman of the Commission – Sandybaeva Dinara Aidarovna, head of the Department of North Kazakhstan vocational pedagogical College (Petropavlovsk);
2. Foreign expert – Simonova Tatyana Leonidovna, head of the Omsk regional College of culture and art (Omsk, Russian Federation);
3. Expert Baidildaeva Sholpan Nurbekovna, Chairman of the Central Committee at EMW Kazakh national Academy of arts named after T. K. Zhurgenov (Almaty);
4. Expert - Aben Roza Aitkazykyzy, teacher of special disciplines of College of management and business (Astana);
5. Expert - Krylova Yulia Vladimirovna, Chairman of CMC of Aksu College named after Zhayau Musa (Aksu);
6. Observer Agencies – Gassimov Rinat Gabdulkhanovich, expert of IAAR (Astana);
7. Employer – Iskakova Gulnara Antaibekova, deputy director of «Municipal information library system» (Kokshetau);
8. Student - Sinichkina Anastasia Valerevna, 2nd year student of KSU «Construction and technical College №1, Kokshetau city» at the department of education of Akmola region (Kokshetau).

(III) REPRESENTATION OF THE ORGANIZATION OF EDUCATION

SMSE «Higher college of culture named after Akan sere, Kokshetau» at the department of education of Akmola region conducts its activities from the library College, as an educational institution, organized in 1955, by order of the Council of Ministers of the Kazakh SSR №556-P from 15.07.1955.

Departmental affiliation: Department of education of Akmola region.

Form of ownership - state municipal state enterprise.

Location of the legal entity: Akmola region, Kokshetau

Zhambyl Zhabayev street, house № 140

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Email: kkas140@mail.ru

Website: kas kz

Training of specialists in educational programs of specialty 0401000 «Library business» qualification 0401013 «Librarian» is carried out on the basis of the state license for the right to engage in educational activities , issued on August 12, 2009 by the Department of control in the field of education of Akmola region of the Committee for control in the field of education and science of the Ministry of education and science of the Republic of Kazakhstan.

Training of specialists in educational programs of specialty 0402000 «Design (by types)» qualification 0402013 «Designer» is carried out on the basis of the state license for the right to engage in educational activities (№ 0036757, issued April 26, 2013 by the Department of control in the field of education of Akmola region of the Committee for control in the field of education and science of the Ministry of education and science of the Republic of Kazakhstan). According to the Order of the Minister of education and science of the Republic of Kazakhstan dated January 22, 2016, № 72 "on approval of the list of professions and specialties on terms of training and levels of education for technical and vocational, post - secondary education", the terms of training in the specialty 0401000 «Library business» are on the basis of basic secondary education – 2 years 10 months, in the specialty 0402000 «Design (by types)» are on the basis of basic secondary education-3 years 10 months.

Table 1 - educational activities in the context of specialties

Educational base of reception	Specialty	Normative period of development of the educational curriculum by skill levels
On the basis of basic secondary education	0401000 «Library business»	Mid-level specialist: 2 years 10 months
	0402000 «Design (by types)»	Mid-level specialist: 3 years 10 months

Training of specialists is carried out in full - time form in the state and Russian languages.
In the 2018-2019 academic year, the College majoring in 0401000 «Library business» enrolled - 9 students, majoring in 0402000 «Design (by types)» -103 students

Table 1.1. The total contingent of the College on September 1, 2018-2019 academic year was

№	Academic year	Enrolment			In state language
		total	internal branch	Correspondence department	
0402000 «Design (by types)» qualification 0402013 «Designer»					
3	2018-2019	103	103		48
0401000 «Library business» qualification 0401013 «Librarian»					
3	2018-2019	9	9	58	9

Table 1.2. Enrolments at the 27.11.2018

Courses	Total number	In the state language	Among them		
			On the basis of basic secondary education	In the state language	On the basis of secondary
0402000 «Design (by types)» Full-time education					
1	31	15	31	15	
2	29	12	29	12	
3	20	10	20	10	
4	22	11	22	11	
Итого	102	48	102	48	
0401000 «Library business» Full-time education					
2	9	9	9	9	

Currently, the Department is working: specialty 0401000 «Library business» 14 teachers, including 1by-worker. Specialty 0402000 «Design (by types)» has 6 teachers, including 1 part-time. The average age of teaching staff is 38 years, the average teaching experience is 14 years.

Table 1.3 Information on the full composition of teaching staff and staffing.

№	The qualitative composition of the EPW	amount
1	Total	20
2	Teachers of General subjects	12
3	Teachers of special disciplines	8
4	Masters of industrial training	0
5	Honorary worker	1
6	Excellence in education	0
7	Highest category	10
8	Former category	3
9	Second category	4
10	No category	3

All teaching staff of specialties has basic or professional education, which corresponds to the profile of educational programs of the specialty.

The College is actively working to develop cooperation with potential employers. Bilateral cooperation Agreements were signed:
- SPI «Malik Gabdullin Museum»
- PI «Akmola regional universal scientific library named after M. Zhumabaeva»

City information library system
-The electronic library at CLIS
-IE «S.N.Ekhlakova»
- Fashion house «Akai»
-LLP «Design city»
-LLP «Art-Kokshe»
-LLP «DEI»
- SPI «Akmola regional Museum of local history»
- SPI «Museum of literature and art" Department of culture of Akmola region

Memorandum with PI «Akmola regional universal scientific library named after M. Zhumabaeva» allows not only to solve the issues of organization of practical training, but also the Museum provides a platform for thematic and personal exhibitions of students and teachers of the College.

(IV) A DESCRIPTION OF THE PREVIOUS ACCREDITATION PROCEDURE

SMSE «Higher college of culture named after Akan sere, Kokshetau» at the department of education of Akmola region for the first time passes the procedure of specialized accreditation of TPE organizations.

The work of the EEC was carried out on the basis of the visit Program of the expert Commission on specialized accreditation of educational programs to the SMSE «Higher college of culture named after Akan sere, Kokshetau» at the department of education of Akmola region from 27.11 to 29.11 2018. To obtain objective information about the quality of educational programs and the entire infrastructure of the College, to clarify the content of self-assessment reports, meetings were held: with the Director, Deputy Director for SD, Deputy Director for EW, Deputy Director for TPW, Deputy. Director of AEP, head of personnel Department, heads of offices of methodical associations, methodologist, chief accountant, teachers, students, graduates, employers and parents of students. A total of 228 people took part in the meetings.

Table 1. Information about employees and students who took part in the meetings:

Category of participants	Number
Director	1
deputy Director	5
Head of Department/Department	6
Methodist	1
Chief accountant	1
Head of personnel Department	1
Teacher	36
Worker	5
Student	61
Graduate	60
Social partner	20
Student's parent	31
Just	228

In the course of work of EEC visual inspection of infrastructure of College is carried out: classrooms, laboratories, production workshops, computer classes, library, reading room, gym, medical point, food points. Also studied the documentation of offices, departments implementing accredited educational programs.

When visiting the practice base of SPI «Malik Gabdullin Museum», experts got acquainted with the material and technical base of the enterprise, in which students undergo professional practice. With the EEC met with the mentors Mametova A. M., Zholaushina M. S., (senior scientific staff of the Museum) who spoke about the requirements for interns, the internship process and other aspects of cooperation with SMSE "«Higher college of culture named after Akan sere, Kokshetau». It is noteworthy that this company not only provides jobs for the duration of practical training, but also provides its own platform for thematic exhibitions. During a visit to the practice base of LLP «Design city» Zhunussov, K. Kh., " «City information library system» in the face of Aitkozhina Zh.Zh.., atelier «Akay» Director Aldabergenova G. S., CLIS director Abisheva A. A., noted that the College theoretical and practical knowledge to help students in practical activities.

Also, the members of the EEC received confirmation from employers that enterprises not only provide jobs for the duration of practical training, but also participate in the adjustment of the content of work curricula and programs. The management of enterprises provides qualified employees to participate in the state certification Commission during the final state certification of graduates.

Members of the EEC attended training sessions on accredited educational programs. The lesson on the discipline "Interior design" group 4 ID specialty 0402000 «Design (by types)», on the theme "Clausura, "Lobby". This lesson was conducted by the teacher of the highest category Kussainova Kymbat Mukanovna, the lesson was attended by 11 students . The Cabinet is equipped with a Board, and learning tools. The program is fully consistent with the individual plan. Students performed the calculations on the cards-to assignments.

Visited lesson on discipline «Computer graphics» in the group 3 ID (Design) teacher Tukeeva Marzhangul Akyzhanova Lesson №13 were conducted in accordance with the calendar-thematic planning, the type of the lesson – practical, form of the frontal, the methods applied – verbal, visual. The lesson was attended by -10 students.

Visited for a group class 3 FD (fashion Design) in the discipline «Drawing», the teacher Seitova G. B. Lesson as conducted in accordance with the calendar-thematic planning, the type of lesson – learning of new material, the form of the frontal, the methods applied – verbal, visual.

Analysis of attendance shows good quality teaching staff, sufficient theoretical level of training. In the classroom teachers use modern learning technologies.

All conditions were created for the work of the EEC, access to all necessary information resources was organized.

As part of the planned program, recommendations for improving the activities of the College, developed by the EEC based on the results of the examination, will be presented at a meeting with the leadership of the College.

The activities planned during the visit allowed the members of the EEC NAAR to conduct an independent assessment of the compliance of the data set out in the self-assessment reports of the College with the criteria of the standards of specialized accreditation. Analysis of attendance shows good quality teaching staff, sufficient methodological level of training. In the classroom teachers use modern learning technologies. Systematically improve their skills. Analysis of activities of the staff College demonstrates the commitment of staff to improving quality development of the College.

A detailed analysis of the College's compliance with the Standards of specialized accreditation of the Independent Agency for accreditation and rating allowed the EEC to draw the following conclusions in the context of standards within the framework of the College visit Program.

(VI) THE STANDARDS OF SPECIALIZED ACCREDITATION

6.1 Standard «Management of the educational program»

Management of educational programs (further – EP) for specialty 0401000 «Library business», 0402000 «Design (by types)» are carried out on the basis of the Laws of the Republic of Kazakhstan «Education», «About languages in the Republic of Kazakhstan», normative documents of the Ministry of education and science of the Republic of Kazakhstan, the Department of education, and other existing legal documents.

Educational programs of the specialty 0401000 «Library business», 0402000 «Design (by types)» are aimed at training specialists in accordance with the requirements of the TC EP and the timetable is regulated at the whole educational process. EP specialty includes: work curriculum, work programs of academic disciplines, calendar and thematic plan, programs of educational and industrial practice, the schedule of the educational process, ensuring the implementation of appropriate educational technologies.

The tasks of the EP in accordance with the mission of the College are:
- creation and improvement of educational environment based on new technologies;
- providing the region with competitive specialists.

To implement the EP, there are sufficient resources: human resources with basic education, material and technical base (offices equipped with the necessary equipment, computer classes, TTT, etc.), contracts with the bases of practices.

The working curricula of the specialty include a list of optional subjects, taking into account the peculiarities of in-depth study of special subjects.

The adequacy of the development plan for the existing conditions in the College EP determined by the analysis of the resource potential of the institution, which showed:
- consistently high ranking College in the city;
- the multi-disciplinary nature of the activity, allowing to fully or partially meet the needs of the region in the field of culture;
- implementation of the College rules of the educational process, reviewed and approved by the Pedagogical Council of the College;
- availability of the current system of quality control of education, including internal regulatory documentation, monitoring studies, current, intermediate and final control of knowledge, rating assessment of the professional level of the SS, employers ' survey, etc.;
- availability of material and technical base corresponding to qualification requirements;
- expenditures on acquisition of computer equipment, development of information and communication technologies;
- high level of scientific and methodological training of teachers with qualification categories;
- improvement of the College management system, etc.

Thus, the functioning of the specialty 0402000 «Design (by types)», 0401000 «Library business» correspond to the vision, mission and development strategy of the SMSE «Higher college of culture named after Akan sere, Kokshetau» and the assessment of the baseline, both external and internal, goals and objectives of the national education system, the development of the country and the region.

Specialty 0402000 «Design (by types)», 0401000 «Library business» solve the problems posed by the College to prepare competitive professionals. The content of EP and educational technologies are adapted to the needs of students, employers and are periodically updated in accordance with changing conditions.

The College established a learning environment that includes computer hardware, software license and acquired, sites, computer classes and reading halls, book Fund, instructional materials, etc. Students can use all of these resources – access reading room and computer classes etc. the Definition of requirements in equipment, literature and software tools is carried out by the Deputy Director and Director of the College. On the basis of the Department's requests, the required resources are procured.

Interested persons, including students, TS and employers of the relevant enterprises are involved in formation of the plan of development of EP of specialty. Employers and TS College involved in the development of EP. Therefore, the content of the working curricula of the specialty includes disciplines that reflect the interests of employers.

Working curricula in the specialty 0402000 «Design (by types)», 0401000 «Library business»: agreed with the main social partners of LLP «Art-Kokshe», fashion House «Akai», electronic library at CLIS.

The data collected during the visit of the EEC show that the vast majority of students (96%) are fully satisfied with informing students about courses, educational programs, and academic degrees. At the same time, the vast majority of teachers believe that the mission and strategy of the College is successfully reflected in the training programs and evaluation procedures (the total average of 100%). Also, 99 % of teachers said that they can successfully use their own strategies in the learning process. 99 % of the surveyed students are satisfied with the overall quality of the curriculum, 97% of the teaching methods in General, while 3% are partially satisfied with the overall quality of the curriculum.

EEC having held meetings, conversations and interviewing with the Director, Deputy Directors, heads of departments, chairmen of MA, employees of structural divisions, students, pedagogical collective, representatives of the organizations of employers, parents and graduates, and also having carried out questioning of students and teachers, in more detail got acquainted with educational infrastructure of College, material and technical and information and methodical resources.

A survey of teachers conducted during the visit of the EEC NAAR, showed that involvement in the process of managerial and strategic decision – making is 98.2 %., relatively well -1.9 %. The General mood in the school regarding a sense of security and peace of mind - 100% .involvement of ETS in the process of managerial and strategic decision - making, the level of feedback of ETS with management as «bad» - 1, 9% and 5, 6% are not satisfied with the level of opportunities for ETS to combine teaching with applied activities.

A survey of students conducted during the visit of the EEC NAAR, showed that:
- 89.1 % fully satisfied with equal opportunities for all students, not satisfied -1%

During the interview with the administrative staff of the College, the staff had information to determine the processes and mechanisms of development and continuous improvement, and the effectiveness of work at the level of departments, reporting and implementation of the content of educational programs take into account the results of engineering and teaching staff in the educational, methodical, educational spheres and in the organization of industrial practice.

The official website of the College contains special public feedback forms in which any interested person can write a message in the form of wishes or recommendations.

Analytical part. Analyzing the work on the standard "management of the educational program" it can be noted that the success of the educational program is determined primarily on the basis of a systematic, targeted and effective implementation of the goals and development plan of the educational program, which, accordingly, should be as transparent as possible, accessible to all stakeholders. Summing up, it can be noted that the College development Plan and objectives are drawn up with the involvement of all stakeholders of the program, the implementation of business processes in the College is carried out at a good level. The activities of the Department are aimed at implementing the mission of the College. The mission is determined in accordance with the direction of the state educational policy of Kazakhstan and the College development Program. The strategic goal and strategic objectives of the technical Department correspond to the goals and objectives of the College.

The College has a system of information and feedback. At the same time, in order to improve the work, it is necessary to develop a mechanism for regular review and monitoring of the implementation of the OP development plan to eliminate shortcomings if they are found.

The EEC notes that special attention is paid to the following items in the educational institution according to this standard:
- organization of TPE demonstrates the development of the EP development plan, its focus on meeting the needs of the state, stakeholders and students;
 manual EP is demonstrating a clear definition responsible for business processes, clear allocation of duties of staff, separation of functions of the collegiate bodies involved in the implementation of the EP;
- the organization of TPE provides availability and effective functioning of the system of information and feedback focused on students, employees and interested persons;
- the management of the EP demonstrates evidence of transparency of the educational program management system;
- manual EP shows evidence of openness and accessibility for students, teaching staff, and parents.

In order to further develop and improve the activities of the College for the implementation of accredited educational programs, EEC NAAR recommends:
- update the quality management system in accordance with the strategic plan of the College
- administration with the involvement of socio-psychological services to systematize the monitoring, analysis of satisfaction of the needs of the teaching staff, staff and students

The EEC notes that the specialized profile of the College according to this standard contains 8 – strong and 12 – satisfactory positions and 2 positions require improvement. As a result of the evaluation procedure, the Commission concluded that the specialty 0402000 «Design (by types)», 0401000 «Library business» meets the mandatory requirements of this standard.

6.2 .Standard «Specificity of the educational program»

Educational program (EP) for training students in the specialty 0402000 «Design (by types)», 0401000 «Library business» developed on the basis of EC:
EP training, students in the specialties: 0402000 «Design (by types)», 0401000 «Library business» for all structural elements is aimed at the formation of competencies in accordance with the adopted model of the graduate and the acquisition of skills and abilities for the formation of functional literacy of students.
Mechanism for implementing the goals of the EP:
- development of educational and methodical complexes on disciplines;
- development of working curricula in the specialty;
- work of the pedagogical and methodical Council of the College, which discusses the subject and content of the WC, the content of the EMC;
- the work of the expert Committee of the College to assess the quality of the TS.
Ensuring the implementation of EP:
- the presence of teaching staff, leading an active scientific and methodological work, showing professional interest in the training of specialists seeking to improve their skills.
The content of disciplines, the definition of the list of optional disciplines and disciplines determined by the organization of education, the development of WC, EMC is aimed at the implementation of the goals and objectives of education in modern conditions.
The quality of educational services for the formation of professional competence of future specialists corresponding to the qualification framework and meeting the needs of the market is confirmed by the following facts:
- graduates of the specialty are in demand and successfully work in the workplace, information on employment is given in the table and separately on the specialty in the diagrams.
Classes are held in the form of lectures, workshops, seminars. In the implementation of individual educational trajectory plays an important role independent work of students, which gives especially great opportunities to meet personal needs, the formation of competencies needed to work in the transport industry.
Training in the specialty 0402000 «Design (by types)» is conducted in full-time education, training in the specialty 0401000 «Library business» is conducted by correspondence.
EP includes practical training. Students for practical training are sent to the enterprises of the city. The main social partners in the organization of practices are: SPI «Malik Gabdullin Museum», PI «Akmola regional universal scientific library named after M. Zhumabaeva», City information library system, The electronic library at CLIS, IE «S.N.Ekhlakova», Fashion house «Akai», LLP «Design city», LLP «Art-Kokshe», LLP «DEI», SPI «Akmola regional Museum of local history», SPI «Museum of literature and art" Department of culture of Akmola region.
The program of practice includes familiarity with modern production technologies, including the possibilities of practical implementation of the competence approach, the implementation of individual tasks.
EP is associated with the purpose and objectives of training students, and the mission of the College. In General, the programs are associated with the focus on the formation of competencies required for a College graduate.

Analyzing the employment of graduates, reviews of chairmen of certification commissions, which are employers of organizations of social partners, a survey of graduates, parents, students revealed the degree of satisfaction with the level of training of graduates.

Development and approval of EP specialty 0402000 «Design (by types)» is carried out in accordance with the requirements of the WC.

In this case, all relevant subjects of the College are involved. Mechanisms of implementation-open and transparent, decision-making-collegial. The educational level and goals of the College meet the requirements, meet the mission of the College and meet the requirements and demands of potential consumers. The content of the EP is established by WC and model training programs in specialties and is implemented through working curricula and programs.

On the basis of "Standard rules of activity of educational organizations implementing programs of technical and vocational education", approved by the government of the Republic of Kazakhstan for № 499 from may 17, 2013 training of librarians on specialization - 0401000 «Library business». Students have the opportunity to receive the specialty of librarian in accordance with the state educational standards. The name of the specialty corresponds to the classifier of specialties of technical and vocational education of the Republic of Kazakhstan.

Curricula and training programs are based on a clear definition of the logical sequence of courses of disciplines that direct the cognitive activity of the student to achieve the ultimate goals of the educational process – the acquisition of knowledge, the formation of skills in a particular field of professional activity.

Assessment of students' knowledge is carried out in accordance with the Order of the Minister of education and science of the Republic of Kazakhstan dated March 18, 2008 № 125 «On approval of the Standard rules of the current monitoring of progress, interim and final certification of students». An important area of work of teachers is to monitor the knowledge, skills and abilities of students in the process of their training, focused on a qualified professional for the labor market.

Intermediate certification of students is carried out in the form of tests, examinations (oral, written, test tasks), term papers, which are considered and approved at meetings of departments.

Estimates on subjects for a semester (academic year) are reflected in journals of accounting of theoretical training, and also in test and examination sheets. Accounting journals of theoretical and industrial training is conducted in accordance with the requirements of the order of MES of 23.10.2007 № 502 «On approval of forms of documents of strict reporting» (with additions and changes, order of MES of 29.08.2016 № 531). The journals are regularly checked by the Deputy Director for academic Affairs, heads of departments.

For the purpose of efficiency of carrying out the current control of knowledge of students, intermediate and final certification in College the internal local acts including provisions, methodical recommendations on their implementation are developed. The mark obtained in the interim testing is put in the journal of theoretical training. According to the results of the intermediate testing, the analysis is carried out at a meeting of the Department, students get acquainted with the analysis at the curatorial hours, parents - at meetings.

On the FA as external experts each year, the College invited members of the Commission of the FA employers, social partners, and as Chairman of the FA of the invited representatives of teaching staff of specialized Universities of Kazakhstan – KSU named after Sh.Ualikhanov, University named after A. Myrzakhmetov.

Table 3 monitoring of the final assessment

Academic year	Number of students	Academic performance, (%)	Quality of knowledge, (%)	Average score
0402000 «Design (by types)»				
2016-2017	20	100	93,6	4,6
2017 – 2018	22	100	85	4,4
0401000 «Library business»				
2017 – 2018	9	100	80,7	4,4

The chairmen of the FA annually prepare a report on the results of the FA, which is discussed at the Pedagogical Council, with recommendations for the future.

The final certification is held in the form of a comprehensive examination and creative display. For carrying out final certification trained by the order of the Director of College the certifying Commission which structure is formed from among highly qualified specialists of the organizations, teachers of special disciplines, administration of College is created. The ratio of the composition of the Commission, 65% of the representatives of the partnerships and 35% of teachers of special disciplines.

The mechanism of revision and updating of the planned results of training meets the requirements of SCES, WC on the one hand and the educational process, and the College evaluation system on the other. The main purpose of this mechanism is to clarify and detail the General objectives of the standard for different categories of users. The planned results serve as a normative basis for both determining the content and organization of the educational process, and for various assessment procedures. The structure and content of the planned results Express the requirements of SCES, WC and convey the specifics of the educational process, as well as meet a number of requirements of the theory and practice of pedagogical measurements.

The content and scope EP the specialties are determined by the model curriculum and model curriculum.

The process of determining the content, volume, logic of the relationship of academic disciplines, as well as industrial training and professional practice on the formation of basic and professional competencies of graduates of EP is formed taking into account the requests and recommendations of employers.

To ensure the logical sequence of courses of disciplines and compliance of academic disciplines with the level of training and the proposed results of training, the Department develops working curricula. The principle of construction of EP is based, first of all, on logic, sequence of studying of disciplines.

Development, updating and revision of the WC are carried out taking into account changes in the labor market, the interest of employers, the desire for innovation, improving the quality of specialists and the adaptation of graduates in their professional activities. On discipline of the working curriculum in the specialty developed EMC, which are considered and approved at a meeting of the SCC, approved by the Deputy Director for academic Affairs, formed in a separate folder and stored in the Department, the electronic version - on electronic media.

EP specialties 0401000 «Library business», 0402000 «Design (by types)» are aimed at training. Department, developing EP, includes in its content:

- disciplines aimed at deepening knowledge in the specialty;
- disciplines aimed at improving the quality of practical training. .

In order to improve the quality of teachers, the following activities are provided: professional development of teachers in the leading educational centers of the Republic; organization of master classes of specialists from among the teaching staff of the leading specialized universities of Kazakhstan and abroad; participation in seminars, conferences, workshops; participation in competitions and festivals as members of the jury.

Training and professional development of the teaching staff is mainly carried out through short-term seminars, short-term courses in Kazakhstan, abroad, in the branch of JSC "NCPC «Orleu», NAO holding «Kasipkor», as well as remotely. Upon completion of training in the personnel Department provides documents confirming the training (certificates).

In the system of professional training, professional practice plays a priority role. Professional practice is carried out in order to form the practical skills of the future specialist. Professional practice is carried out in the relevant organizations in independent workplaces provided by employers on the basis of a contract and is aimed at consolidating the knowledge gained in the learning process, the acquisition of practical skills and the development of best practices.

The College has regulatory documentation on the organization and educational and methodical support of the educational process, the organization of research and educational work, available to students in the office of the SCC, on the stands.

Educational technologies are aimed at improving the quality of education. Depending on the subject, forms of classes are used elements of different technologies:

- technology of developing training;
technology problem-based learning;
- research training method;

- game learning method;
- problem-situational method of training.

The used educational technologies are aimed at activating thinking, perception, increasing the level of understanding, forming approaches to solving problems. The calendar and thematic plan in the column type of independent work reflects the various activities that are provided in the educational process.

The curriculum of specialties is formed on the basis of standard curricula.

Compliance of the name and the content of optional subjects and the discipline determined by the organization of education are discussed at meetings of departments. Leading teachers, masters of industrial training and employers take an active part in all these processes.

When designing EP specialty analyses the views of employers and the TS. Revision of the content of curricula and programs is carried out on the basis of changes in WC and specialty programs, as well as on the recommendations of employers. The results of this analysis are discussed at the meetings of the office and a decision is taken. Changes are made to the working curricula, working curricula and EMC.

Ensuring equal opportunities for students is realized by:
- providing all materials (WC, teaching materials, exam materials) for language learning;
- teaching EP on language learning;
- individual tasks taking into account individual requests of students.

Advising students on the educational process carried out:
- head of the Department and teachers, leading classes in the disciplines of EP;
- teachers advise on emerging issues of students in their free time.

Students can ask a question at any time during the working day. If necessary, for treatment after hours students have mobile numbers or home phone numbers, which students can inform about their problems, get advice, explanations of the teacher, and curator.

In College, there are three types of control that make up a single system: current, intermediate, final. Practical testing of knowledge and skills is carried out during the creative work.

Questions of intermediate control on subjects are drawn up during the semester in accordance with the number of hours in this discipline, the structure and content of examination tickets and tests are considered at a meeting of the SCC.

Interim certification (examination session) is held in the form of tests and exams

The management of EP controls procedure of an assessment of level of knowledge, its compliance to the accepted system, working programs of disciplines. Students will learn about the received grades immediately after the lesson..

An integral part of the educational process of the College is the use of innovative educational technologies that contribute to the formation of the student's personality, the development of his key and professional competencies, the activation of cognitive activity. The use of innovative methods contributes to the formation of personal properties of students: forms an adequate self-esteem, the desire for new, generates new ideas, the development of creative potential.

The introduction of active methods of training in the process of training is impossible to imagine without the introduction of innovative technologies. The use of active methods by teachers helps to overcome stereotypes in learning, develop new approaches to professional situations, the development of creative abilities of students.

The introduction of it increased the level of professional, information and communication competence of teachers, made it possible for students to participate in subject Olympiads and competitions.

Table 3.1 application of innovative pedagogical technologies

№	Technology name	Name of the teacher	subject	Results
1	Active learning of learners in the context of Bloom's learning objectives	Baimanova B.S.	Russian language and literature Professional Russian language.	Prizes in competitions, Internet Olympiad
2	Criteria assessment of students	Baimanova B.S.	Russian language and literature Professional	Prizes in competitions,

№			Russian language.	Internet Olympiad
3	Project technologies, problem-developing training, technology of analysis of specific situations.	Kazhmuratova A.K.	Geography, social science, philosophy, political science	Competitions, projects, competitions, conferences
4	The use of electronic textbooks in the interactive study	Volevach S.V.	English	Competitions, participation in the international fair of pedagogical innovations
5	Interactive teaching method	Tleugabylova G.T.	History of Kazakhstan World history	Competitions
	The use of electronic textbooks in the history lessons of Kazakhstan	Tleugabylova G.T.	History of Kazakhstan World history	Competitions

Analysis of the state of the material and technical base on the number of units of computer technology, the availability of modern equipment and the efficiency of its use in the total number of training areas and specialized classrooms suggests that the level of the material and technical base in the specialty 0401000 «Library business», 0402000 «Design (by types)» can be considered sufficient.

Professional practice is carried out in the relevant organizations in the workplace provided by employers on the basis of the contract and is aimed at consolidating the knowledge gained in the learning process, the acquisition of practical skills and the development of best practices.

Responsibility for the organization of practice, students at the College is assigned to the Deputy Director for training and production work, specialties and type of practice-the head of the Department and the head of the practice i.e. masters of industrial training.

All types of practices carried out at enterprises, institutions and organizations are conducted on the basis of bilateral agreements. The original of the contract is kept until the end of the validity period at the Deputy Director for TPW.

Responsibility for the selection of databases practices assigned to the heads of departments or responsible managers of the SCC and the heads of practices in the organization of this process to the Deputy Director of the SSC.

Table 3.2-enterprises with which contracts for practical training are concluded

№	Qualification	Types	Organization practices
1	0401013 Librarian	Educational practice	City information and library system of Kokshetau, Regional universal scientific library named after M. Zhumabayev, regional, rural libraries of Akmola region, NKR.
		Technological practice	
		Externship	
2	0402013 Designer	Educational practice (plein air)	Kokshetau
		Museum practice	Museum «History of the city» Museum of «Literature and art» Museum «Historical and local lore» Museum «M. Gabdullin»
		Production	AA «Design city», AA «Art - Kokshe» AA «Olivine XXI century», AA «DEI» AA «Gamma», etc. SMSE «Kazakh music and drama theatre named after Sh. Khussainov» Akmola region., SMSE «Akmola regional Russian drama theatre»,

				LLP «Interstroyservis and K» Kokshetau city of Akmola region, LLP «Risk-Business Kokshetau KZ», IE «Beisov» advertising Agency «Vizart», IE «Tsymbal Natalia Mikhailovna «RICK furniture» Kokshetau. LLP «Garment factory «Biaz», IE Budanova E. G., IE Ekhlakova S.N. sewing salon «Svetlana», IE Aldabergenov Galia Serikovna Atelier «Akai», IE Vystavnoy R.V. wedding salon «Altair», IE «Green city» wedding salon «My Tiffany» Kokshetau, Akmola region.

The program of practice includes acquaintance with modern production technologies, equipment, materials, performance of professional tasks.

Monitoring of professional practice is carried out by the Deputy Director for training and production work on the basis of reports.

In order to determine satisfaction on the results of industrial training and professional practice, employers are monitored through questionnaires. The results of the survey are discussed at meetings of collegial bodies.

Satisfaction with the training of students can be seen in the reviews and characteristics of managers from the bases of practices.

The College pays great attention to the formation of a list of practice bases. Wishes and comments of partners are taken into account in further training of students. In some cases, enterprises and organizations invite graduates who have had an internship at the relevant enterprise or organization. This shows the connection of students ' practice with the further work of the graduate as a young specialist.

Analyzing the employment of graduates, reviews of chairmen of certification commissions, which are employers of organizations of social partners, a survey of graduates, parents, students revealed the degree of satisfaction with the level of training of graduates, suggestions and comments serve as the basis for making adjustments to the development plan of the EP.

Analytical part

Specialty 0401000 «Library business», 0402000 «Design (by types)» of the state SMSE «Higher college of culture named after Akan sere, Kokshetau» at the department of education of Akmola region carries out a clear implementation of the College's Mission, goals and objectives of strategic planning, systemically operating and effective policy in the field of quality assurance, which clearly define the purpose of the specialty, development strategy. They are carried out in accordance with the educational, scientific, methodological and social context of the region and the country, taking into account the policy of the MES RK.

EP for training students specialties 0401000 «Library business», 0402000 «Design (by types)» developed on the basis of WC.

EP specialties in all structural elements is aimed at the formation of competencies in accordance with the adopted model of the graduate and the acquisition of skills and abilities for the formation of functional literacy of students. The mechanism of planning and conducting industrial training and professional practice is provided by the working curriculum of the specialty. Industrial training is carried out in training workshops under the guidance of masters of industrial training. The content of the training programs of industrial training is determined in accordance with the curriculum and qualification requirements. Discussion of the mechanisms of adequate evaluation of the results of independent work and analysis of compliance with the level of training tasks and the specifics of the discipline is evaluated by the departments. Tasks for independent work of students are reflected in the calendar and thematic plans of the discipline. An important factor in the development and use of innovative technologies is the availability of computer technology. Teachers lf the College use various methods and techniques, interactive teaching methods are introduced in the classroom: games, debates, conflict resolution. And also modern pedagogical and information technologies which allow to develop intensively activity, creative independence, professional in formativeness of students are applied.

Within the framework of the month of SCC, open lessons with the use of information and communication technologies are held annually according to the schedule.

Monitoring of students on an educational trajectory and tracking of achievements are carried out as follows: daily assessment of achievements in the disciplines of EP in the educational journal of the group. Monitoring of student performance is made by monthly assessment, the results of which are reflected in the certification statement of the group. Attendance and academic performance of students are analyzed at the curatorial hour, a Protocol is drawn up and the results are submitted to the meeting of the Department. Indicators of progress and attendance of students are submitted to the certification sheet, the results of which are curatorial hours. When designing EP specialty analyses the views of employers and the TS. The analysis of the EP is carried out annually with the necessary changes. The EP is updated for each academic year, taking into account the views of employers. EP is focused on the development of professional skills, determined by the content and methodology of training sessions, the organization of independent work of students, aimed not only at deepening the knowledge of the subject, but also to the formation of competencies required for the future specialist.

Revision of the content of curricula and programs is carried out on the basis of changes in the WC and specialty programs, as well as on the recommendations of employers. The results of this analysis are discussed at the meetings of the office and a decision is taken. Changes are made to the working curricula, working curricula and EMC.

The mechanism for assessing the results of training in the College is reflected in the Regulation on rating control.

Objectivity of assessment of knowledge and degree of formation of professional competences, the mechanism of quality assessment and examination of EP in College are based on the following principles:

objectivity,

system,

visualization,

transparency.

Objectivity consists in scientifically grounded content of diagnostic tests (tasks, questions), diagnostic procedures, accurate, adequate to the established criteria of evaluation of knowledge and skills.

The EEC notes that special attention is paid to the following items in the educational institution according to this standard:

- EP management demonstrated the presence of professional context in the content of academic disciplines

- The leadership of the EP demonstrated the existence of an effective balance between theoretical and practice-oriented disciplines

- The list and content of disciplines are available for students. Disciplines cover all issues, problems existing in the teaching area

- The structure of the educational program provides for various activities, the content of which contribute to the development of basic and professional competencies of students, taking into account their personal characteristics

- The management of EP provides effective functioning of system of individual help and consultation of students concerning educational process

- The management created conditions for effective development of EP

- The leadership of the EP demonstrated the use of the advantages, individual characteristics, needs and cultural experience of students in the implementation of the EP

- EP guide to demonstrate individual support to students in the implementation of EP

- The management of EP proved existence of system of monitoring of achievements of trained

- The processes and criteria for evaluating learning outcomes are transparent

- Manual EP provided the formation of students ' skills for further studies at the next educational levels

- In the implementation of the educational program is monitored independent work of the student

- The management of EP gives the chance of passing of production training and professional practice in the specialty/qualification trained and monitors satisfaction of trained, heads of the enterprises-places of practices and employers

The recommendations of the EEC

- To increase the level of language learning by teachers of special disciplines for access to information with the use of subject-language integrated learning.

- Expand the criteria for the assessment of knowledge, skills and competencies, taking into account learning outcomes that ensure objectivity, transparency
- Supplement educational resources used in the implementation of EP to provide support to students

The EEC notes that the specialized profile of the College according to this standard contains 12 – strong, 9 – satisfactory positions and 2 positions require improvement. Thus, the specialty 0401000 «Library business», 0402000 «Design (by types)» fully meet the mandatory requirements of this standard.

6.3.Sstandard «Teaching staff and effectiveness of teaching»

The main resource of the educational process is the teaching staff, which consists of full-time teachers and specialists involved in the production.

Admission to the College is carried out on the basis of an employment contract in accordance with the Labor code of the Republic of Kazakhstan dated November 23, 2015 № 414-V. the employment of teachers with a probationary period of 3 months. When applying for the job of a teacher is familiar with the job description of a teacher.

The presence of qualified teachers in the College allows to provide students with relevant quality knowledge, to strengthen the position of the College in the market of educational services. Analysis of the quantitative and qualitative composition of the teaching staff, and work to improve it are the object of constant attention of the College management.

Table 4. Quantitative and qualitative composition of the TS occupation: 0402000 «Design (by types)»

Personnel potential	Unit	2016 2017	2017 2018	2018 2019
The number of full-time faculty only: among them: - with the highest category - with the first category - with the second category - no category -masters'	number number /% number number	7 6/ 85 1/14 1	6 - 5/83 - 1/17 -	5 - 4 /80 - 1/20 - 1
Staffing of TS according to the staff schedule:	%	100	100	100
Percentage of teaching staff without basic education	%	–	–	–
The average age of the TS	Лет	40	42	40

In the College, as part of the EP work practice teachers who have extensive practical experience in the industry. The need to attract teachers-practitioners is carried out to increase students ' interest in their future profession, as well as dictated by WC. So the specialty 0401000 «Library business» was invited lecturer: Ramazanova Nazira Kuanyshkyzy head of Department of mass events and public relations with the Akmola regional scientific-universal library named after Magzhan Zhumabaeva work experience more than 13 years; taught discipline «organization of library Fund and catalogues»; specialty 0402000 «Design (by types)» Magzumov D. N. - teacher of Children's art school, taught disciplines: «world history of arts and art culture of Kazakhstan», «Painting» and «drawing».

To prepare highly qualified specialists, the College actively involves employees from specialized organizations in the educational process. Representatives of these organizations work at the Department, taking part in the development and implementation of the main EP.

Interested persons may obtain information on the qualifications of the TS on the website; kkas kz.kz.

There is an internal control system at the College level. To determine the level of competence of teaching disciplines in the departments carried out mutual and control visits to classes, open classes. Attendance is carried out according to the established schedule and, accordingly, the analysis of mutual visits at the meetings of the Department

The professional level of TS is determined by the degree of competence of the teacher and the level of communicative interaction between the teacher and students, which are identified on the basis of a detailed analysis of classroom training. The following criteria are used to assess teacher performance:

- the timing and content of lessons, teaching materials, correspondence, teaching materials to requirements of normative documents, model curricula;
- the degree of competence of the teacher;
- assessment of the content of the lesson;
- evaluation of the methodology of the lesson;
- evaluation of the organization of classes;
- evaluation of the management of students in the classroom;
- evaluation of teacher's pedagogical data;
- evaluation of the effectiveness of classes;
- organization of independent work of students;
- the use of information technology.

The College has developed mechanisms and criteria for the systematic assessment and improvement of the competence of the TS. Also in College, one of the forms of assessment of the competence of the TS is to determine their rating on the basis of performance. The regulation on the rating assessment of the activities of teaching staff applies to the activities of all teaching staff engaged in teaching activities.

In determining the rating of teachers are taken into account:
- Effectiveness of training activities;
- effectiveness of scientific and methodological activities of the teacher;
- the results of training and production activities;
- public work;
- work with documentation;
- labor discipline;
- educational work.

The objects of determining the rating of teachers are the successful implementation of the educational program, educational and non-educational achievements of students, professional activities of teachers.

The frequency of determining the rating of College teachers-1 time per year. The results of the decision are submitted to the meeting of the Pedagogical Council. The academic load of teachers is formed according to the relevant education, specialty and qualification, pedagogical experience and experience, category, quality of teaching, certain merits of professional activity.

All types of work correspond to the mission, goals and objectives of the College. The planning of the training work is carried out by the PC chairs within the training load and dedicated staff. Distribution of teaching load on teachers is carried out taking into account their qualification. Payment is made on the basis of the government decree №1193 from 31.12.2015 «on the system of remuneration of civil servants, employees of organizations held for the light of the state budget, employees of state-owned enterprises».

In accordance with the Regulations of the educational process control over the implementation of the monthly, semi-annual and annual workload of teachers is carried out by the educational part of the College under the guidance of the Deputy Director for academic Affairs.

Performance of educational work on forms of training (full-time and correspondence) is fixed by the teacher in the educational magazine, and also in the individual plan of the teacher.

The subjects of the lesson, marks about absent students and marks are recorded in the journals of theoretical and industrial training.

Monitoring of performance of TS of all types of workload is carried out by the analysis by the head of Department of the corresponding records of the teacher about accomplishment of the academic load in the individual plan monthly, for the half-year and for academic year in the form of statistical data. Information on the implementation of the training load is reflected in the annual report of the College and heard by the Pedagogical Council.

In order to provide methodological assistance to young teachers in the College operates a «School of young teacher». To ensure the professional training of young personnel Director of the College are assigned mentors from among experienced teachers. Mentors assist in teaching and research work, attend lessons of young teachers, conduct discussions on discipline issues in the classroom and methods of extracurricular activities

In the methodical study for young teachers there are filings of Newspapers, scientific and methodical magazines, multimedia projector.

The methodology center organizes the holding of various events: open lessons, seminars, contests, round tables, discussions and open educational event experienced teachers. It has become a tradition to hold a training seminar where young teachers are given recommendations on filling out documentation, holding parent meetings, group meetings and extracurricular activities. Professional development plans for each year are being developed for the teaching staff. Training and professional development of the teaching staff is mainly carried out through short-term seminars, short-term courses in Kazakhstan, abroad, in the branch of JSC «NCPC «Orleu», NAO holding «Kasipkor», as well as remotely.

Professional development of teachers is coordinated by the Deputy Director for training and production work. Upon completion of training in the personnel Department provides documents confirming the training (certificates).

Training courses for teachers are held on an individual schedule at least once every five years.

To stimulate the professional activity of employees, the management provides for awarding diplomas, letters of thanks, certificates for achievements and active participation in annual competitions held in colleges and on the scale of the city, region, Republic.

Teachers are making efforts to strengthen the prestige of «Higher college of culture named after Akan sere, Kokshetau» at the department of education of Akmola region his image and business reputation, based on the performance of duties under the code of Honor.

The code of honor of the College teacher was developed in accordance with the order of the Ministry of science and education of January 8, 2016 № 9 «Rules of pedagogical ethics», and is based on generally recognized moral principles and norms of the Republic of Kazakhstan.

The use of active methods by teachers helps to overcome stereotypes in learning, develop new approaches to professional situations, the development of creative abilities of students. The introduction of ICT allows to increase the level of professional, information and communication competence of teachers, allows students to participate in national and regional competitions, competitions.

In the framework of a unified methical day schedule conducted open lessons with the use of information and communication technologies composition of the clothes «Headdress of the bride - creation of a sample of saukele», 2 FD Khavdyrazakh G. (21.02.2017), Online lesson on the discipline "Painting" topic «Oil technique», 2FD Mambetova U. S. 24.02. 2016, the History of costume Fashion of the 21st century Tukeeva M. A. (28.02.2017), «World history of arts and art culture of Kazakhstan» «The Renaissance» Tukeeva M. A. development shall be in the methodical Cabinet of the College.

The College also pays special attention to the research work of students and teachers.

College teachers are actively involved in international, national, regional conferences, seminars, competitions and win prizes.

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Analytical part

Analyzing the work on the standard «Teaching staff and teaching efficiency» it can be noted that the main resource of the educational process is the teaching staff, which consists of full-time teachers and specialists involved in the production. To prepare highly qualified specialists, the College actively involves employees from specialized organizations in the educational process. The main criterion for attracting practitioners is to solve the problems of integrating the learning process into production activities. Representatives of these organizations work at the Department, taking part in the development and implementation of the main EP. Employers are involved in the development of curricula, work programs of disciplines and practices.

The presence of qualified teachers in the College allows to provide students with relevant quality knowledge, to strengthen the position of the College in the market of educational services. Analysis of the quantitative and qualitative composition of the teaching staff, and work to improve it are the object of constant attention of the College management. In order to provide methodological assistance to young teachers in the College operates a "School of young teacher". To ensure the professional training of young personnel Director of the College are assigned mentors from among experienced teachers. Mentors assist in teaching and research work, attend classes of young teachers, and conduct discussions on discipline

issues in the classroom and methods of extracurricular activities. Individual teaching load of the teacher is carried out on the basis of calculation of hours on disciplines which, in turn, is made on the basis of working curricula on specialties. The calculation of the hours the office is tailored to the time limits on the types of educational work and control measures. Based on the calculation of hours, the individual academic load of the teacher is planned for semesters for the academic year. To stimulate the professional activity of employees, the management provides for awarding diplomas, letters of thanks, certificates for achievements and active participation in annual competitions held in colleges and on the scale of the city, region, Republic. The frequency of determining the rating of College teachers-1 time per year. Such work on the part of the administration is systematic and is carried out annually,

The methodology center organizes the holding of various events: open lessons, seminars, contests, round tables, discussions and open educational event experienced teachers. It has become a tradition to hold a training seminar where young teachers are given recommendations on filling out documentation, holding parent meetings, group meetings and extracurricular activities. Professional development plans for each year are being developed for the teaching staff

An anonymous survey of teachers conducted during the visit of the EEC NAAR, showed that involvement in the process of management and strategic decision – making – «very good» 42.6% and «good» - 55.6%, and one person «relatively bad» - 1.9%.

At the same time, the vast majority of teachers believe that the mission and strategy of the College is successfully reflected in the training programs and evaluation procedures (total 100%). Also, 100 % of teachers said that they can successfully use their own strategies in the learning process.

Strengths/best practices
The EEC notes that special attention is paid to the following items in the educational institution according to this standard:
- The management of the EP has demonstrated the compliance of human resources teaching staff specifics of educational programs;
- The workload of teachers includes various activities.
- The management of EP showed the proof of performance by teachers all types of planned load
- Manual EP enables the monitoring of the teaching collective, systematic assessment of competence of teachers, complex assessment of teaching quality;
- The leadership of the EP provides targeted actions for the development of young people educators';
-Manual EP ensures the participation of the teaching staff in my life societies.

The recommendations of the EEC

- to intensify the work on the organization of internships by teachers of special disciplines and masters of industrial training at industrial enterprises in the profile of the specialty.
- to expand international cooperation in the field of improving pedagogical and methodological skills and exchange of experience, including the use of innovative pedagogical technologies.
- to improve methodical work with the aim of improving the quality of teaching, development of research activities, organize activities for professional development and the certification of pedagogical workers

Conclusions of the EEC on the criteria: the Specialized profile on the standard "Teaching staff and teaching efficiency" contains 11 criteria. SMSE «Higher college of culture named after Akan sere, Kokshetau» at the department of education of Akmola region, specialty 0401000 «Library business», 0402000 «Design (by types)» has a strong position on 5 criteria, 5 - satisfactory and 1 suggests improvement. Thus, the data of the College EP meet the mandatory requirements of this standard.

6.4.Standard «Students»

The policy of formation of the contingent in the specialty 0401000 «Library business», 0402000 «Design (by types)» includes career-oriented work of teachers in these specialties during the year and during the planned work of the selection Committee of the College. The formation of the contingent of students in the specialty is carried out from the allocated funds of the state budget.

The plan of admission of students to the «Higher college of culture named after Akan sere, Kokshetau» is approved by PI "Department of education of akimat of Akmola region", taking into account the employment of graduates in specialties for the past year.

During the work of the admission Committee, preparatory courses for entrance exams are organized.

Entrance examinations to the College are held in Kazakh or Russian languages according to the applications of applicants.

Enrollment in the number of students is made:

on the basis of 9 classes according to the results

entrance examination.

- 2 creative exams

Language of study-Russian, Kazakh

The results of enrollment are published on the College stand.

The requirements of this regulation apply to the processes of formation of the contingent of students (enrollment, expulsion, provision of academic leave).

Admission to the College with the indication of the specialty of training is conducted through the media (television, Newspapers, magazines), advertising posters, as well as through handouts (brochures, booklets, etc.) prepared by the selection Committee prior to the reception of documents. Informing students about the requirements of the educational program and the specifics of its implementation before training is provided by the Internet resources of the website kkas.kz College. Students will learn about the procedure for the formation of the contingent (admission rules) on the website of the College kkas.kz.

Students are issued documents certifying their stay in College: performance books and student cards.

In the 2018-2019 academic year, the College majoring in Library science enrolled 9 students, majoring in Design (profile) 103 students

Table 5. Contingent of students

Specialty	2016-2017	2017-2018	2018-2019
0401000 «Library business»	*12*	11	9
0402000 «Design (by types)»	113	93	103
Total	**125**	**104**	**112**

To create favorable conditions that ensure the stability of the recruitment of students during the year, teachers carried out active career guidance: trips to the fixed areas, visits to secondary schools, social and cultural institutions and schools of Kokshetau, where meetings are held with graduates of 9 classes, which are distributed booklets with information to the applicant. Concerts and exhibitions are held. There is an active connection of teachers of special disciplines with graduates working in the specialty, where there is a continuity of admission of students-graduates.

The Department employs teachers who have an individual approach to each student, which avoids difficult situations in the process of learning. The College conducts systematic monitoring of the quality of students ' knowledge, which begins with the admission of the student to the College and ends with the final certification.

For the final evaluation of students by the Director of the College creates a certification Commission. The composition of the certification Commission is formed from the number of highly qualified specialists working at the enterprises of social partners, teachers of special disciplines.

The final state certification of students in College is carried out in the terms provided by the schedule of the educational process and WC in the form defined by SCSE and TC. The schedule of final certification of final groups is approved by the Director of College a month before its beginning.

The final certification of students in the specialty 0402000 «Design (by types)»   is carried out in the form of protection of theses.

As part of the educational 0401000 «Library business», 0402000 «Design (by types)»   as of the SAC members are involved representatives of the following enterprises: LLC "Art-Kokshe",fashion House «Akay», Electronic library at CLIS.

Feedback from employers indicate the high quality of training, the ability of them to apply General and special knowledge, skills and learned methods in professional practice, the ability to plan, analyze, sufficient communication skills, the ability to take a business initiative, etc. Annual participation of employers in the organization and conduct of the final certification and qualification gives them the opportunity to replenish the staff of their organizations from among the distinguished graduates in their opinion.

Students who have passed the final certification and confirmed the assimilation of the relevant professional curriculum, the decision of the FAC is awarded the appropriate qualification in the relevant specialty and issued a diploma of the state sample.

The management of EP conducts purposeful work on the organization of high-quality passing of production and pre-diploma practices on bases of the enterprises, the organizations of the city and area, at the same time solves problems of employment of graduates.

Control over the passage of professional practice is carried out by teachers of special disciplines assigned to each practice by order of the College according to the tariff.

Students take an active part in projects and competitions at various levels: College world skills colleges Biau "FD"-Seitimova Akku-1 place, Serzhanatkyzy Aidan-2 place, Zulpiyar Kamshat-3 place (09.02.2017 g)

Regional: «Bir halyk-bir mudde!» republican Internet competition Kylyshbekova Moldir - the 2nd degree Diploma of the VII Regional Delphic games FINE ARTS Dulatov A.-2nd place, silver, VII Regional Delphic games fashion Design Bolatova A.-2nd place, silver, VII Regional Delphic games art Gorlova Yuliya -2nd place, silver.,

Regional Worldskills championship – 2016. Competence «Fashion design» Kassenova Bibinur-2nd place, Regional championship Worldskills – 2016. Competence «Fashion design» Vervain Victoria-3rd place, "CSTC Bilim Zhane business serictester dialogy" VI regional forum 30.01.2017, Tau-Ken kazu onerkasibi zhane paidaly kazbalardy ondiry Dulatova A. -1 place, Abay Myrzakhmetov University Olympics 02.03.2017. Design and drawing Tolegen A. 1-place, Shakimova Zh, -3-place, Zhubatkhanova A. – 3-place, the festival of the Day of Constitution «Graffiti – 2016» Tolegen Alisher-2 –place diploma.

Republican: 175-th anniversary of Akan sere 19.04.2018 Tuletayeva Madina-3 –place.

175-th anniversary of Akan sere19.04.2018 Zhubatkhanova Alice - I –place.

International: international essay competition Tuletayeva M. – I-place, Kylyshbecova M., -2-place, Mukanova A.,-3-place.

Educational work in the specialty is carried out in accordance with the requirements of paragraph 20 of the state compulsory standard of technical and vocational education, approved by the government of the Republic of Kazakhstan dated August 23, 2012 №1080, where educational components of educational programs are aimed at instilling national values, the formation of patriotism and citizenship, the development of diverse interests and abilities of students. The educational process is organized in 8 areas of the Conceptual framework of education, approved by the order of the Ministry of education of 22 April 2015 № 227. In order to improve the efficiency and quality of educational work in the College in 2012, the standards of QMS ISO 9001:2008 were introduced. On the basis of which developed and introduced:

Regulation on the Council for the prevention of offences

The position of the hostel

Regulations on the student Council of the hostel

Regulations on the competition «Hostel best room»

Position about the competition «The best group of College»

One of the priority directions of educational work is the education of Kazakhstan patriotism and citizenship, legal education, which are implemented in the framework of educational disciplines of the General education cycle, holding thematic curatorial hours: «Kazakhstan - an independent state», «Kazakhstan! You my homeland!», «Kazakhstan - the territory of tolerance» and others. The most interesting form of work are educational activities of a creative nature: the concert program «Otan», quiz on the knowledge of the state symbols of Kazakhstan, student flash mobs. With the aim of strengthening the educational component in the educational process on the basis of the principles of the national idea «Rukhani zhangyru» specialty implemented the action plan, aimed at education of patriotism, citizenship.

Important role in shaping physical health and healthy lifestyles to students having a medical professional, the main areas of work are: organization and conduct of medical checkup of students of 1 course of medical examination with the arrival of the students in the Hostel, and before leaving the

students to practice; disease prevention in the following areas: personal hygiene of students, prevention of ARI and influenza, prevention of alcohol, drug and tobacco abuse, AIDS, nutrition, obesity prevention, prevention of insect bites, injury prevention, etc. All first-year students underwent a medical examination at the beginning of the school year.

Every day a medical officer of the College is receiving students to provide first aid.

It has become a good tradition to involve young people in the preservation of literary heritage and to hold reading conferences, recitals associated with the work of the Winners of the state prize, talented writers of Kazakhstan:

«El kadirlegen – Es aga!»- on the works of Yestay Myrzakhmetov (novel «Arailym»);

«Jasyn gumurdyn zharcyly» - on the works of Oralkhan Bokeev «Atau kere»;

«Zhantalas» based on the novel by Ilyas Esenberlin «Nomads»;

«Orshil rukh – olmes tulga!» the book Azilkhana Nurshaikova «Akikat pen anyz»;

«The price of freedom» by Abdizhamil Nurpeisov's novel «Blood and sweat»;

«Sikyrly Soz, syrly Alem» by the work of Saken Zhunussov «Akan sere»;

«Truth of memory» based on the work of Belarusian writer Vasil Bykov «Obelisk»;

«Tarlan talent» - about the life and work of Saken Zhunussov;

«Sulu sozdin suleyi» on creativity Akan sere;

«Ulttyn ulu ustazy» - literary evening dedicated to the works of Akhmet Baiturssynov;

«Tagdyrdyn talaiyna moiymagan» - a memorial evening devoted to the work of Yestay Myrzakhmetov;

«San yrly talent iessy» - news hour on creativity Zhusupbek Aimauytov and many others.

There is a «Trust box» in the College to provide effective feedback, feedback is carried out through the College website, the Director's blog. Curators are groups in social networks and group WhatsApp for feedback with students and parents. The College has a youth Committee (youth Committee).

According to the results of monitoring over the past three years, 89% of graduates have been employed, 69% of them in the specialty, and the rest continued self-improvement and training in Universities of Kazakhstan. They work productively both in Akmola region and in other regions of the Republic, making a great contribution to the preservation and development of the library system of Kazakhstan.

The management of the College took action for the well-established work of the dispatching service; there is a buffet in the College building and a canteen.

The analytical part of the survey of students conducted during the visit of the EEC NAAR, showed that

- the level of availability and responsiveness of the College management is estimated as high-96,;

- being available for consultation on personal problems is high -89,1%.

At the same time, 99% of the surveyed students are fully satisfied with the overall quality of educational programs and 97% of teaching methods in General.

The vast majority of students (100%) are satisfied with the level of implementation of these rules and strategies.

College students can address questions, suggestions to the College leadership through the following channels:

- group curators;

- masters of industrial training

- branch manager;

- directly to the reception to the top management;

- appeal to the College website on the Director's blog;

- written appeal through The "Box of trust".

Strengths/best practice service notes that in the school in accordance with this standard, special attention is paid to the following items

- The management of EP demonstrated the policy of formation of the contingent of students of EP and transparency of its procedures

- The leadership of the EP has developed a program to support gifted students

- The EP guide provides an opportunity for learners to share and Express opinions

- The management of EP creates the mechanism of monitoring of satisfaction of students with activity of the organization of TPE in General and separate services in particular
- The management of the EP demonstrates the functioning of the feedback system, including the operational presentation of information on the results of the evaluation of training results.

The recommendations of the EEC In order to further the development and improvement of the activities of the College for implementation of the accredited educational programs of EEC NAAR recommends
- To activate and systematize the activities of associations of College graduates in order to improve educational programs
- The administration to initiate work on the creation of a platform for integration and interaction with specialized educational institutions in order to improve educational programs

Conclusions of the EEC on the criteria: (strong/ satisfactory/ suggest improvements/ unsatisfactory) on specialties 0401000 «Library business», 0402000 «Design (by types)» on the standard "Students" contains 10 criteria. One of them has a strong position on 4 criteria, and 5 satisfactory. 1-position requires improvement. Thus, the data of the College EP meet the mandatory requirements of this standard.

6.5. Standard «Resources used in the implementation of educational programs»

An important factor in ensuring the quality of education and guarantee of sustainable development of the specialty is the constant improvement of material, technical and information resources.

The College has a material and technical base, which allows to conduct all theoretical and practical classes on the Cabinet system.

The presence of educational laboratories, offices in the field meets the requirements of SCSE. Some of the related offices and laboratories in several specialties are combined. All offices and lab special. disciplines are equipped with multimedia projectors and computer equipment. Equipping classrooms and educational facilities with educational equipment and technical means of teaching the specialty is carried out according to the recommendations of the social partners of the city and the region, for which training is conducted, while taking into account the constant use of ICT and IT-technologies. Specialty rooms are equipped with computer equipment

Table 6.   Equipment CT

№	Name	Number
1	CT kits and monoblocks in the comp. classes (total)	28
2	Interactive classroom	7
3	Multimedia office	1

The College provides specialty students with the resources used to organize the learning process. The necessary resources are available and easily accessible to students and teachers of the specialty who are informed of their location. Structural units, student support services provide assistance to students in the development of the educational program in the specialties 0401000 «Library business», 0402000 «Design (by types)» .

To ensure the educational process for the training of specialists, the College has a standard building. Classes are held in one shift. The College is located in a 5-storey adapted building (with a basement) and according to regulatory standards has the appropriate material, technical and socio-educational base. The total area is 4462 sq. m.
In one building is:

On 1,2,3,5 floors of the academic building (39 classrooms, 13 classrooms for individual classes, 3 dance halls)

On the 4th floor of the hostel for 84 seats (1582.0 sq. m)

On the ground floor there is a library with a reading room for 30 people, a dining room for 50 people, a medical center, a dance hall with a locker room and a wardrobe.

On the 2nd floor there are administrative offices, computer and interactive whiteboard, General education, Humanities and library disciplines.

In working with students of the specialty administration and teaching staff creates conditions for living, realization of creative potential and development of practical skills of students. To achieve these goals in the specialty organized the work of various structures:
- library and reading room,
- a study of socio-psychological service
- Cabinet of psychological relief and relaxation
- sports section,
-educational work
- computer rooms with Internet access
-hostel
-assembly hall
-medical center

In the offices there is a local network to improve the efficiency of training and to exchange information, it is also possible to access the Internet.

Classrooms, classrooms, laboratories specialty placed on the ground floors of the educational building.. The design of the Windows provides for the possibility of ventilation of all rooms of the College at any time of the year. The equipment, furniture, soft, firm stock, sanitary and technical devices are in working condition and are used for their intended purpose.

The total area of the library is to 102.4 sq m For servicing readers the library has:
- Subscription, equipped with 3 service computers with installed computer program RABIS, printer, MFP 3in1;
- Reading room for 30 seats, 5 computers with Internet access for students;

Table 6.1 Information on the provision of textbooks and teaching literature in the specialty

Specialty	Qualification	Total students	The whole academic literature	In the context of one student
Language of instruction				
0401000 «Library business»	0401013 «Librarian»	10	623	62
0402000 «Design (by types)»	0402013 «Designer»	103	3649	35

Book collection
The book Fund of the College library is 20 480 copies, including 5588 copies in the state language.:
- Textbooks-12157 copies, in the state language – 3572 copies.;
- Fiction - 7878 copies, on the States. language -1889 copies.;
- Reference Fund-445 copies, 127 copies in the state language.:
- Electronic textbooks – 237, 125 of them in the state language;
- Periodicals-51 items.

The book Fund of library is replenished at the expense of receipts of textbooks from Department of education of Akmola region and acquisition of educational and methodical literature at the expense of means of College. Systematic work is underway to replenish the library Fund with modern educational and methodical literature and periodicals at the request of the chairmen of the SC.

Analytical part. Analyzing the work on the standard «Resources used in the implementation of educational programs», it can be noted that the continuous improvement of material, technical and information resources is a factor in ensuring the quality of EP.

The College has a learning environment for students, including material, technical and information resources, corresponding to the objectives of the educational program and its specifics. Classrooms, laboratories and equipment are adequate to the objectives of the program and create favorable conditions for learning. And also, a comfortable learning environment has been created, which includes technological support for students and teaching staff in accordance with the specifics of the educational program. In the implementation of educational programs, we can note the positive dynamics of the

growth of equipment of the material and technical base of the College, including through the involvement of sponsorship. At the same time, despite the fact that every year measures are taken to repair and update fixed assets, in order for the College to meet all the requirements and innovations, investments are needed, including the modernization of equipment, the equipping of classrooms and workshops with modern means. And also, it can be noted that the success of educational programs to a greater extent could be implemented in the replenishment of the book Fund, educational and methodological and scientific literature on the specialty in the state and English languages, personalized interactive educational resources, as well as educational materials and tasks for the planning and implementation of academic programs.

The EEC notes that the institution pays special attention to such positions as:

- the management of EP provides access for students to the maximum possible amount of structured, organized information on the subjects taught: presentation materials, lecture notes, mandatory and additional literature, practical tasks, etc.;
- the organization of TPE carries out an assessment of dynamics of development of material resources and information support of EP;
- in the organization of TPE there is a necessary number of multimedia projectors, piece details, easels, computer classes, the number of seats in them.
- Technological support of students and teaching staff in accordance with the specifics of the educational program

The recommendations of the EEC In order to further the development and improvement of the activities of the College for implementation of the accredited educational programs of EEC NAAR recommends:
- Systematically replenish the book Fund of educational and methodical literature and manuals, as well as electronic textbooks in the state language;
- To strengthen work on attraction in College investment;
- Continue work on modern technological equipment of laboratories, training grounds, workshops, taking into account the requirements of production and compliance with safety regulations;
The EEC notes that the specialized profile according to the standard "Resources used in the implementation of educational programs" has a strong position on 6 criteria, 6-satisfactory and 3 involves improvement. on specialties 0402000 «Design (by types)». Thus, specialties 0401000 «Library business», 0402000 «Design (by types)» meet the mandatory requirements of this standard.

6.6.Standard «Standards in the context of individual specialties. Art»

Training of specialists in educational programs of specialty 0401000 «Library business» qualification 0401013 «Librarian» is carried out on the basis of the state license for the right to engage in educational activities , issued on August 12, 2009 by the Department of control in the field of education of Akmola region of the Committee for control in the field of education and science of the Ministry of education and science of the Republic of Kazakhstan.

Training of specialists in educational programs of specialty «Design (by types)» qualification 0402013 Designer is carried out on the basis of the state license for the right to engage in educational activities (№ 0036757, issued April 26, 2013 by the Department of control in the field of education of Akmola region of the Committee for control in the field of education and science of the Ministry of education and science of the Republic of Kazakhstan). According to the Order of the Minister of education and science of the Republic of Kazakhstan dated January 22, 2016, № 72 «on approval of the list of professions and specialties on terms of training and levels of education for technical and vocational, post - secondary education», the terms of training in the specialty 0401000 Library business are on the basis of basic secondary education – 2 years 10 months, in the specialty «Design (by types)» are on the basis of basic secondary education-3 years 10 months.

In accordance with the vision, mission and strategy, the main task of the College is to prepare competitive, qualified, in-demand specialists whose professional qualities and competencies would meet the needs of the modern labor market. All educational, scientific and educational work with students in the College is carried out with a constant focus of all parts of the College – the company on the ultimate

goal – employment of graduates in the specialty with maximum consideration and use of his vital interests.

In practice, the College has a variety of forms of work with teachers, aimed at improving their skills and mastery, among them the most common are such forms of ICT competence, as schools of pedagogical skills and mentoring, training seminars, competitions with the use of ICT. The College established a learning environment that includes computer hardware, software license and acquired, sites, computer classes and reading halls, book Fund, instructional materials, etc. Students have access to all these resources – access to the reading room, computer classes, etc. teachers of CCP in the learning process are actively used not only office programs, but also computer programs such as PowerPoint, CorelDraw and others, which allows them to conduct training sessions and open lessons on a new level. When conducting classes, teachers use presentation material, electronic educational and methodical complexes, electronic textbooks and information videos.

Important effective forms of incentives practiced at the College:
- Organization of exhibitions of creative works of students;
- Placing photos on the honor Board;
- Modern public encouragement of students' success;
- Letters of thanks to parents;
- Report on the success of students in parent-teacher meetings.

The program of support for gifted students includes: the appointment of awards, funding for participation in sports competitions, national competitions, festivals, involvement in public work, research activities, sports. There is a system of social support for students.

The results of various competitions, participation in public life of the College and all other achievements are confirmed by diplomas and certificates. Thus, the College provides an opportunity for students to participate in various activities to unlock opportunities and talents.

An important role in the development of students plays: understanding the vision, mission and development strategy of the College. Students participated in activities such as; «Elin suigen – El basy», «Ustaz – ulagatty esim», «Dedication in students», «Mamandygym maktanyshym», «Who will take a million», «Zhigit sultany», «Day of health», the city's voluntary work, charity events «Zhurekten zhurekke», «Bir kunde bir zhaksylyk» meetings with veterans of war and labor, the activities undertaken by various voluntary associations, etc. Students take an active part in the citywide celebration of «Nauryz feast»

The use of existing educational equipment allows us to note qualitative changes, such as the creation of an innovative learning environment, the development of manuals and guidelines for laboratory and practical work, high-quality presentation material for lectures, the creation of comfortable conditions for students in the performance of practical work. Active implementation of innovative teaching methods, implementation of practical works on the production basis of the specialty, improving the practical skills of students, allow to rise to a qualitatively new level of training of specialists with a high level of competence and competitiveness.

Analytical part
Analyzing the standard «Standards in the context of individual specialties». EEC notes that the specialty 0401000 «Library business», 0402000 «Design (by types)» of the SMSE «Higher college of culture named after Akan sere, Kokshetau» at the department of education of Akmola region of its activities identified the following:
- the College carries out a clear implementation of the mission of the College, the goals and objectives of strategic planning, a systematic and effective policy in the field of quality assurance, which clearly define the purpose of the specialty, development strategy.
- carried out in accordance with the educational, scientific, methodological and social context of the region and the country, taking into account the policy of the MES RK;

Strengths/best practices
- the educational process in the specialty is organized in accordance with the state compulsory standard of technical and vocational education, standard curricula, working curricula of specialties;
- quantitative and qualitative parameters of the teaching staff of the specialty meet the qualification requirements for educational activities;
- creation of favorable moral and psychological conditions for the development of professional skills;

- resource provision of the specialty corresponds to the mission, goals and objectives, the strategic plan of the College.
- in the specialty enough necessary structures that provide support and advice to students, improve their performance and development of life skills in society, education of tolerant behavior;
- the College has created conditions for the implementation of systematic work with students outside the specialty training sessions for their development in training, to provide conditions and support their self-realization and self-development.

The recommendations of the EEC
- To consider the possibility of increasing the share of specialists involved in the educational process for teaching special disciplines and conducting guest lectures, seminars and other;
- Coordinate with social partners and expand the introduction of specialized software in the educational process implemented by the College educational programs

Conclusions of the EEC according to the criteria: (strong/ satisfactory/ suggest improvements/ unsatisfactory) «Specialized profile according to the standard «in the context of individual specialties» contains 10 criteria. Specialty 0401000 «Library business», 0402000 «Design (by types)» has a strong position on 8 criteria, 2-satisfactory and-suggests improvement. Thus, EP 0401000 «Library business», 0402000 «Design (by types)» carried out by the SMSE «Higher college of culture named after Akan sere, Kokshetau» at the department of education of Akmola region meet the requirements and criteria of standards of specialized accreditation
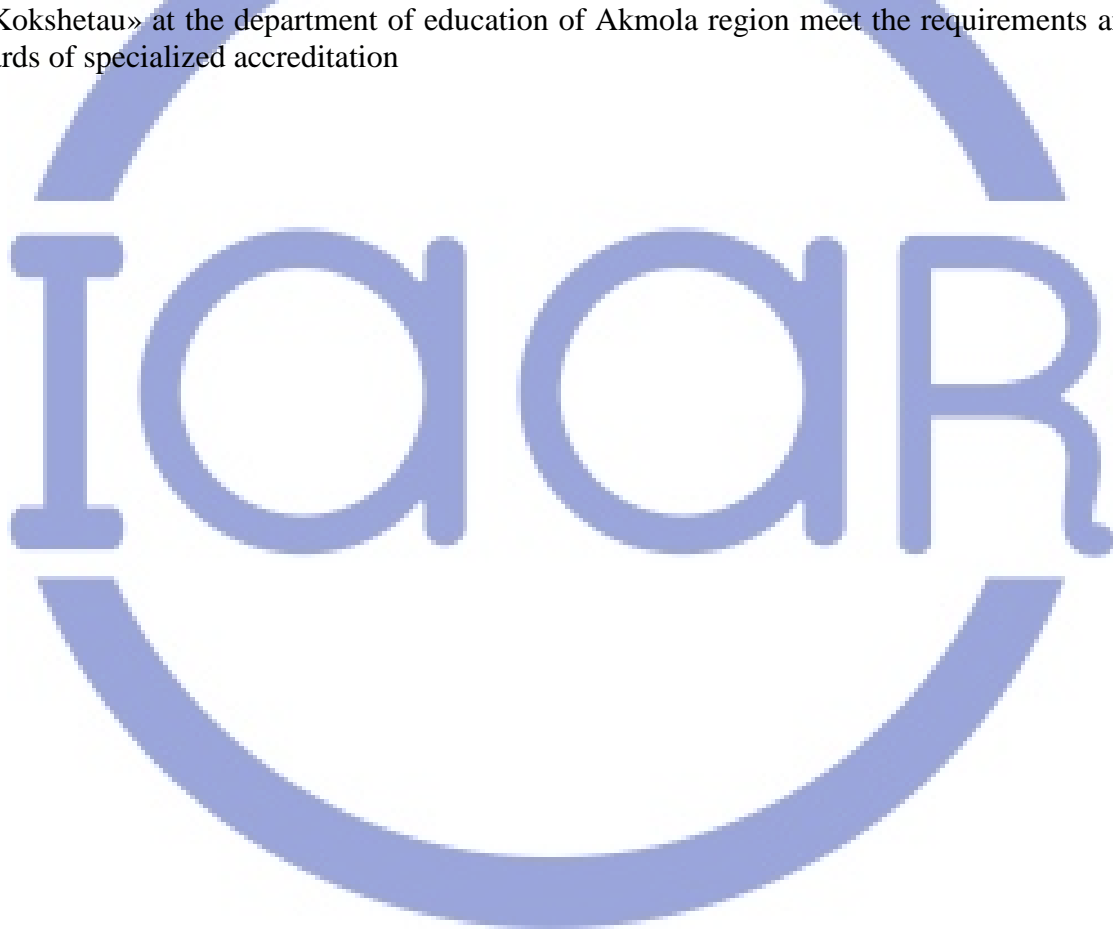
(VII) REVIEW STRENGTHS/ GOOD PRACTICES FOR EACH STANDARD

6.1. Standard «Educational program Management»

- organization of TPE demonstrates the development of the EP development plan, its focus on meeting the needs of the state, stakeholders and students;
 manual EP is demonstrating a clear definition responsible for business processes, clear allocation of duties of staff, separation of functions of the collegiate bodies involved in the implementation of the EP;
- the organization of TPE provides availability and effective functioning of the system of information and feedback focused on students, employees and interested persons;
- the management of the EP demonstrates evidence of transparency of the educational program management system;
- the management of EP will demonstrate evidence of openness and accessibility for students, teaching staff, parents.
        - organization of TPE demonstrates the degree of implementation of the principles of sustainability, efficiency, effectiveness, priority, transparency, responsibility, delegation of authority, differentiation and independence of the financing system.

6.2. Standard «Specificity of the educational program»

- EP management demonstrated the presence of professional context in the content of academic disciplines
- The leadership of the EP demonstrated the existence of an effective balance between theoretical and practice-oriented disciplines
- The list and content of disciplines are available for students. Disciplines cover all issues, problems existing in the teaching area
- The structure of the educational program provides for various activities, the content of which contribute to the development of basic and professional competencies of students, taking into account their personal characteristics
- The management of EP provides effective functioning of system of individual help and consultation of students concerning educational process
- The management created conditions for effective development of EP
- The leadership of the EP demonstrated the use of the advantages, individual characteristics, needs and cultural experience of students in the implementation of the EP
- EP guide to demonstrate individual support to students in the implementation of EP
- The management of EP proved existence of system of monitoring of achievements of trained
- The processes and criteria for evaluating learning outcomes are transparent
- Manual EP provided the formation of students ' skills for further studies at the next educational levels
- In the implementation of the educational program is monitored independent work of the student
- The management of EP gives the chance of passing of production training and professional practice in the specialty/qualification trained and monitors satisfaction of trained, heads of the enterprises-places of practices and employers

6.3. Standard «Teaching staff and effectiveness of teaching» -
  - The management of the EP has demonstrated the compliance of the staff potential of the teaching staff to the specifics of educational programs;
  - The workload of teachers includes various activities.
   - The management of EP showed the proof of performance by teachers of all types of the planned loading
   - The management of EP provides monitoring of activity of pedagogical collective, a systematic assessment of competence of teachers, a complex assessment of quality of teaching;
   - The management of EP provides purposeful actions for the development of young teachers;
   -Manual EP ensures the participation of the teaching staff in life companies.

6.4. Standard «Students»

- The management of EP demonstrated the policy of formation of the contingent of students of EP and transparency of its procedures
- The leadership of the EP has developed a program to support gifted students
- The EP guide provides an opportunity for learners to share and Express opinions
- The management of EP creates the mechanism of monitoring of satisfaction of students with activity of the organization of TPE in General and separate services in particular
- The management of the EP demonstrates the functioning of the feedback system, including the operational presentation of information on the results of the evaluation of training results.

6.5. Standard «Resources used in the implementation of educational programs»
- the management of EP provides access for students to the maximum possible amount of structured, organized information on the subjects taught: presentation materials, lecture notes, mandatory and additional literature, practical tasks, etc.;
- the organization of TPE carries out an assessment of dynamics of development of material resources and information support of EP;
- in the organization of TPE there is a necessary number of multimedia projectors, piece details, easels, computer classes, the number of seats in them.
- technological support of students and teaching staff in accordance with the specifics of the educational program

6.6 Standard «Standards in the context of individual disciplines. Art»

- the educational process in the specialty is organized in accordance with the state compulsory standard of technical and vocational education, standard curricula, working curricula of specialties;
- quantitative and qualitative parameters of the teaching staff of the specialty meet the qualification requirements for educational activities;
- creation of favorable moral and psychological conditions for the development of professional skills;
- resource provision of the specialty corresponds to the mission, goals and objectives, the strategic plan of the College.
- in the specialty enough necessary structures that provide support and advice to students, improve their performance and development of life skills in society, education of tolerant behavior;
- the College has created conditions for the implementation of systematic work with students outside the specialty training sessions for their development in training, to provide conditions and support their self-realization and self-development.

(IX) REVIEW OF THE RECOMMENDATION ON IMPROVING THE QUALITY OF EDUCATIONAL ORGANIZATIONS

List of the EEC recommendations on all standards related to the implementation of the criteria

6.1. Standard «Educational program Management»
- update the quality management system in accordance with the strategic College development plan.
- administration with the involvement of socio-psychological service systematize work on monitoring and analysis of satisfaction of needs teaching staff, staff and students.

6.2. Standard «Specificity of the educational program»
- to increase the level of language learning by teachers of special disciplines for access to information with the use of subject-language integrated learning.
- to expand the criteria of evaluation of knowledge, skills and competences with subject learning outcomes, which ensures the objectivity, transparency.
- Supplement the educational resources used in the implementation of the EP to provide support to students

6.3. Standard «Teaching staff and effectiveness of teaching»
- to improve methodological work in order to improve the quality teaching, development of research activities, systematization activities for professional development and certification teaching staff.
- to intensify work on the organization of internships teachers of special disciplines and masters of industrial training at industrial enterprises on the profile of the specialty.
- to expand international cooperation in the field of teaching and methodological skills and exchange of experience, including the use of innovative pedagogical technologies.

6.4. Standard «Students»
- to activate and systematize the activities of alumni associations College to improve educational programs.
- the administration to initiate work on the creation of a platform for integration and interaction with specialized educational institutions for the purpose of improvement of educational programs.

6.5. Standard «Resources used in the implementation of educational programs»
- systematically replenish the book Fund of educational and methodical literature and manuals, as well as electronic textbooks, including its own publications in the context of learning languages.
- strengthen the work to attract investment to the College;
- continue work on modern technological equipment of laboratories, training grounds, workshops, taking into account the requirements of production and compliance with safety regulations;

6.6. Standard «Standards in the context of individual specialties»
- to consider the possibility of increasing the share of specialists involved in the educational process for teaching special disciplines and conducting guest lectures, seminars, etc.
- coordinate with social partners and expand the introduction of specialized software in the educational process implemented by the College educational programs.

Annex 1. Estimated table PARAMETERS "SPECIALIZED PROFILE»

Conclusion of the Commission on specialized accreditation
0401000 «Library business», 0402000 «Design (by types)»

№	Evaluation criterion	Position of the educational organization			
		Strong	Satisfactory	Suggests improvement	Unsatisfactory
Standard «Educational program Management»					
1	TPE organization demonstrates the development of the development plan of the EP, its focus on meeting the needs of the state, stakeholders and students.	+			
2	TPE organization should ensure the adequacy of the development plan of the EP available resources, the needs of the labor market and the educational policy of the Republic of Kazakhstan.	+			
3	The TPE organization should involve representatives of groups of interested persons, including students, teaching staff and employers in the formation of the EP development plan.		+		
4	Organization of TPE demonstrates transparency of processes of formation of the development plan of EP. TPE organization provides stakeholders with information about the content of the development plan and the processes of its formation.		+		
5	The TPE organization should define mechanisms for the formation and regular revision of the EP development plan and monitoring its implementation.		+		
6	The TPE organization systematically collects, accumulates and analyzes information on the implementation of the EP and conducts self-examination in all directions, develops and reviews the development plan of the EP		+		
7	The development plan of the EP is publicly discussed with representatives of all stakeholders, on the basis of proposals and amendments of which the authorized collegial body of the TPE organization makes changes to the project.	+			
8	TPE organization demonstrates the degree of implementation of the principles of sustainability, efficiency, effectiveness, priority, transparency, responsibility, delegation of authority, differentiation and independence of the financing system.		+		
9	The management of the EP should include:				
9.1	operation management through processes		+		
9.2	planning, development and continuous improvement mechanisms	+			

9.3	monitoring, including the creation of reporting processes to determine the dynamics in the activities and implementation of plans		+		
9.4	analysis of the effectiveness of changes		+		
9.5	assessment of the performance and effectiveness of the units and their interaction»	+			
10	In the organization of TPE all main business processes regulating implementation of EP have to be documented			+	
11	The TPE organization should demonstrate a clear definition of those responsible for business processes, an unambiguous distribution of staff duties, a distinction between the functions of collegial bodies involved in the implementation of the EP		+		
12	TPE organization must demonstrate the procedure for approval, periodic review (revision) and monitoring of educational programs and documents regulating this process		+		
13	The organization Allegedly have to ensure the existence and effective functioning of the learner-oriented, employees and stakeholders of the information system and feedback	+			
14	The management of the EP should demonstrate the successful functioning of the quality assurance system of the EP, including its design, management and monitoring, their improvement, decision-making based on the facts		+		
15	The management of the EP should provide evidence of transparency of the educational program management system	+			
16	The organization of TPE must demonstrate the presence and evidence of intensive use in the management of the EP system of collection and analysis of statistics		+		
17	The management of the EP should ensure that the satisfaction of the needs of the teaching staff, staff and students is measured and demonstrate evidence of the deficiencies identified in the measurement process			+	
18	The management of EP has to show proofs of openness and availability for trained, pedagogical collective, parents	+			
TOTAL		**8**	**12**	**2**	
	Standard «Specificity of the educational program»				
	Evaluation criteria: the content of the EP				
19	Organization of TPE should demonstrate the presence of the developed models of the graduate of the educational program, including knowledge, skills, basic and professional competence, personal qualities		+		
20	The organization of TVET should provide evidence of the participation of the teaching staff and employers in the development of EP, ensuring their quality		+		
21	Organization of TPE should determine the content, scope, logic of the relationship of academic disciplines, as well as the impact of disciplines, industrial training and professional practice on the formation of basic and professional competencies of graduates		+		
22	The management of the EP should demonstrate the presence of a professional context in the content of academic disciplines	+			
23	The leadership of the EP should demonstrate an effective balance between theoretical and practice-oriented disciplines	+			
24	The list and content of disciplines should be accessible to students. Discipline should deal exhaustively with all the	+			

№	Criteria				
	issues, the problems existing in the teaching field				
25	The structure of the educational program should provide for various activities, the content of which should contribute to the development of basic and professional competencies of students, taking into account their personal characteristics	+			
26	An important factor is the updating of educational programs taking into account the interests of employers		+		
Evaluation criteria: individualization of EP					
27	The leadership of the EP should ensure equal opportunities for students, including regardless of the language of instruction			+	
28	The management of the EP should ensure the availability and effective functioning of the system of individual assistance and counseling students on the educational process	+			
29	The management creates conditions for effective development of EP	+			
30	The leadership of the EP should demonstrate the use of the advantages, individual characteristics, needs and cultural experience of students in the implementation of the EP	+			
31	The leadership of the EP should demonstrate individual support for students in the implementation of the EP	+			
32	The management of EP has to prove existence of system of monitoring of achievements of trained	+			
Evaluation criteria: evaluation of students' results					
33	The management of the EP should ensure that an objective, accurate and comprehensive assessment of learning outcomes is in place and effectively functioning			+	
34	The management of the EP should ensure the objectivity of evaluation of learning outcomes and the degree of formation of basic and professional competencies of students, transparency and adequacy of tools and mechanisms for their evaluation		+		
35	The management of the EP should ensure that the procedures for assessing the level of knowledge and skills of students are consistent with the planned learning outcomes and program objectives		+		
36	The management of EP shall carry out diagnostics of knowledge, abilities and skills trained at the beginning of training on a course and studying of educational disciplines	+			
37	The processes and criteria for evaluating learning outcomes should be transparent			+	
38	The leadership of the EP should ensure the formation of students' skills to continue learning at the following educational levels	+			
Evaluation criteria: teaching methods					
39	The leadership of the EP should ensure the systematic development, implementation and effectiveness of active teaching methods and innovative teaching methods		+		
40	In the implementation of the educational program should be monitored independent work of the student		+		
41	The management of the EP should provide an opportunity for industrial training and professional practice in the specialty / qualification of students and monitor the satisfaction of students, heads of enterprises-places of practice and employers	+			

№					
42	The management of the EP should ensure the implementation of the results of practical achievements of teachers in the educational process		+		
TOTAL		**12**	**9**	**3**	
	Standard «Teaching staff and effectiveness of teaching»				
43	For the implementation of educational programs, the management of the EP should attract practitioners and determine the proportion of disciplines they read	+			
44	The management of the EP should motivate the teaching staff to constantly apply innovations in the educational process		+		
45	The management of the EP should demonstrate the compliance of the staff potential of the teaching staff to the specifics of educational programs	+			
46	The organization of TPE should demonstrate the availability to the public of information about the teaching staff		+		
47	The management of EP should provide monitoring of activity of pedagogical collective, a systematic assessment of competence of teachers, a complex assessment of quality of teaching		+		
48	The workload of teachers should include various activities. The management of EP has to show proofs of performance by teachers of all types of the planned loading	+			
49	The leadership of the EP should provide targeted actions for the development of young teachers		+		
50	The management of the EP should demonstrate mechanisms to stimulate professional and personal development of teachers and employees	+			
51	The management of the EP should monitor the satisfaction of the teaching staff			+	
52	The management of the EP should demonstrate the it competence of the teaching staff, the use of innovative methods and forms of training		+		
53	An important factor is the participation of the teaching staff in society	+			
TOTAL		**5**	**5**	**1**	
	Standard «Students»				
54	The management of the EP should demonstrate the policy of formation of the contingent of students of the EP and transparency of its procedures	+			
55	The leadership of the EP should demonstrate awareness of the main roles (professional, social) of students based on the results of training	+			
56	An important factor is the possibility of professional certification of students in the field of specialization in the learning process		+		
57	An important factor is the availability of support programs for gifted students.		+		
58	The management of the EP should make the maximum amount of effort to provide graduates with employment and maintain communication with graduates	+			
59	An important factor is the monitoring of employment and professional activities of graduates		+		
60	The leadership of the EP should actively encourage students to self-education outside the main program (in the framework of extracurricular activities)	+			

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61	The leadership of the EP should provide an opportunity for learners to share and Express their views		+		
62	The management of the EP should create a mechanism for monitoring the satisfaction of students with the activities of the TPE organization as a whole and individual services in particular			+	
63	The management of the EP should demonstrate the functioning of the feedback system, including the operational presentation of information on the results of the evaluation of training results		+		
TOTAL		**4**	**5**	**1**	
	Standard «Resources used in the implementation of educational programs»				
64	The management of the EP should ensure that students have access to the maximum possible amount of structured, organized information on the subjects taught: for example, presentation materials, lecture notes, mandatory and additional literature, practical tasks, etc.		+		
65	Educational equipment and software used for the development of educational programs should be similar to those used in the relevant industries and meet the requirements of safety in operation		+		
66	Organization of TPE creates a learning environment that promotes the formation of basic and professional competencies and takes into account the individual needs and capabilities of students	+			
67	The organization of TPE should create conditions for the development of applied skills of students and teaching staff in the studied disciplines and the possibility of implementing these skills in competitions and competitions or in any other way in practice	+			
68	The organization of TPE should assess the dynamics of development of material and technical resources and information support of EP	+			
69	The organization Allegedly have to be created learning environment EP, which includes:				
69.1	technological support of students and teaching staff in accordance with the specifics of the educational program	+			
69.2	academic accessibility-students have access to personalized educational resources		+		
69.3	academic advice - there are personalized educational resources that help students			+	
69.4	professional orientation-students have access to personalized educational resources that assist in choosing and achieving career paths	+			
69.5	the required number of classrooms equipped with modern technical training facilities that meet sanitary and epidemiological standards and requirements		+		
69.6	the required number of computer classes, reading rooms, multimedia and language laboratories, the number of seats in them			+	
69.7	book Fund, including the Fund of educational and methodical literature on paper and electronic media, periodicals in the context of learning languages			+	
69.8	free access to educational Internet resources	+			

70	The management of EP should determine the degree of implementation of information technologies in the educational process of EP, monitor the use and development of innovative teaching technologies by the teaching staff, including on the basis of ICT		+		
71	Manual EP should demonstrate reflection on the web-site information characterizing EP		+		
TOTAL		**6**	**6**	**3**	
«Standards in the context of individual specialties»					
Education					
72	Educational programs in the direction of "Education", such as "pre-School education and training", " organization of educational work (by levels)", "Primary education", etc. must meet the following requirements:				
72.1	The leadership of the EP should demonstrate that graduates of the program have practice-oriented knowledge in the field of psychology and skills in communication, analysis of personality and behavior, methods of conflict prevention and resolution, motivation of students				
72.2	The management of the EP should demonstrate the literacy of graduates of the program in the field of information technology that meets the requirements of the educational sphere, the widespread use of information and communication technologies in educational institutions				
72.3	The management of the EP should demonstrate the presence in the program of disciplines that teach the organization of the educational process, innovative methods of teaching and planning of training, including interactive teaching methods				
72.4	EP leadership must demonstrate the availability of students ' skills formation-learning skills				
72.5	EP leadership must demonstrate that it has a clear, reasoned analysis of the facts and an idea of what qualifications (qualifications) and skills within individual professions are in demand in the market, what is the approximate number of professionals required in the market for the taught courses and to provide examples of successful employment of the greater part of graduates with a degree (qualification) in the first six months after completion of training				
Social Sciences, services, Economics, business and law					
73	Educational programs in the areas of "Service, Economics and management" and "Law", such as "law Enforcement", "Patenting", " Translation (by type)", " Tourism (by industry)", "catering", "Social work", " Marketing (by industry)", " Finance (by industry)", etc. must meet the following requirements: the leadership of the EP should guarantee access to the most modern and relevant data (statistics, news, scientific results) in the field of specialization in paper (Newspapers, statistical data collections, textbooks) and electronic media				
74	EP in the areas of "Social Sciences, Economics and business" and "Law" must also meet the following requirements:				
74.1	the goals and results of the EP should be aimed at obtaining students specific skills in demand in the labor market				

74.2	the leadership of the EP should demonstrate that the graduates of the program have these skills and that these skills are really in demand in the market					
74.3	The EP should include a significant number of disciplines and activities aimed at obtaining practical experience in the application of theoretical knowledge, as industrial practice, training in enterprises, participation in lectures and master classes of practitioners, etc.					
Natural and technical sciences						
75	Educational programs in technical areas, such as "metallurgy and engineering", "Communications, telecommunications and information technology", " Production, installation, operation and repair (by industry)", "Communications, telecommunications and information technology", etc. must meet the following requirements:					
75.1	In order to familiarize students with the professional environment and relevant issues in the field of specialization, as well as to acquire skills on the basis of theoretical training, the education program should include disciplines and activities aimed at obtaining practical experience and skills in the specialty in General and core disciplines in particular, including:					
75.1.1	excursions to enterprises in the field of specialization (factories, workshops, research institutes, laboratories, etc.))					
75.1.2	conducting individual classes or entire disciplines in the enterprise specialization					
75.1.3	the use of workshops for practical training, solving practical problems relevant to enterprises in the field of specialization, etc.					
75.2	The teaching staff involved in the EP should include practitioners with experience in enterprises in the field of EP specialization.					
Art						
76	Educational programs in the direction of "Art and culture", such as " Socio-cultural activities and folk art (profile)", " Instrumental performance and music (by type)", " Painting, sculpture and graphics (by type)", "Theory of music", etc., must meet the following requirements					
76.1	The leadership of the EP should demonstrate that the graduates of the program have theoretical knowledge in the field of arts, practical skills and self-expression through creativity, such as modeling, drawing, singing, etc.	+				
76.2	The leadership of the EP should demonstrate to students the skills of self-learning and self-development, the ability to work in the field of art	+				
76.3	The EP should include the maximum possible number of disciplines and activities in which skills are taught to students individually or in small groups, for example, master classes of honored workers of the field of specialization	+				
76.4	The management of the EP should organize for students the maximum possible number of activities that contribute to the demonstration of students, acquired creative skills, such as concerts and exhibitions	+				

76.5	EP should contribute to the enrichment of creative experience in different types of practice, characteristic of the specialty	+			
76.6	In order to familiarize students with the professional environment and relevant issues in the field of specialization, as well as to acquire skills on the basis of theoretical training, the EP should include disciplines and activities aimed at obtaining practical experience and skills in the specialty in General and in the core disciplines in particular, including::	+			
76.6.1	excursions to enterprises in the field of specialization (museums, theaters, design offices, etc.))	+			
76.6.2	conducting individual classes or entire disciplines in the enterprise specialization		+		
76.6.3	conducting seminars to solve practical problems relevant to enterprises in the field of specialization, etc.	+			
76.7	An important factor in the EP is the presence of a mechanism for peer review of creative examinations of students		+		
TOTAL		**8**	**2**		
TOTAL IN GENERAL		**43**	**39**	**10**	